

Project Scorecard

Area	Scope	Schedule
HCM Suite	Green	Yellow
LBI	Green	Green
Training	Green	Green

Project Information

Key Achievements

- Completed Review of CRP #1
- Completed EE/Mgr Self Service Training
- Completed Crystal Reports Training
- Completed LBI Foundations Training
- Completed Microsoft Office Add-Ins Training
- Development work started on High Priority Interfaces -Lawson Team
- Business Process Review/Reengineering Sessions continued
- CRP #2 Preparation Started (script and process reviews @ system prep plans)
- Conversion Workshops @ conversion file design (savings bonds, child support and others)
- Issues Log reviewed by team -updated/owners assigned
- Project Resource requirements reviewed -add'l resources formally assigned to project

Next Activities/Milestones

- CRP #2 – expanded functionality (October 20 – 31)
- Completion of Technical/Functional Design documentation for City Developed Interfaces
- Business Process Review – CRP # 2 Preparation
- EE Data Conversion work to continue
- Reports Matrix / Reporting Requirements – (review of existing city reports)
- Completion of Business Design Document – captures all design decisions made for table structure and core functional processing. – Due October 8th .
- Completion of “Sub Project” core design. Training, Safety/Risk, Misc Admn – early October
- Start Config of Lawson Security roles/users – will be used for specific users as part of CRP2

Decisions Taken by the Project Team

Change in “go-live” date from early February, 2009 to late March 2009. 1ST Checkdate to be processed via “CHRIS” will be for April 9, 2009 – pay period begin date of March 22, 2009. This change in go-live date was agreed to by the CHRIS committee during the meeting held on September 22, 2008. – Formal change will be used to document this decision to update the SOW.

Decisions Required by the Steering Committee

None

Changes to Schedule

Go-live date change – project plan is in the process of being updated. Near term, the start of CRP 2 has moved from October 8 to October 20th . (may start the 16th or 17th) Changes in dates for other key milestones will be finalized during the month of October. Lawson Consulting Resource calendars will also be reviewed/adjusted based on the change in “go-live” date – taking into consideration budget constraints with the extension of the project timeline.

Trends/Other Items

None to report.